

**Uplawmoor Development Trust**

**Company Number: 463068 (Scotland)**

**Charity No: SC045261**

**Report of the Trustees and Accounts for the year to 30 November 2015**

# **Report of the Trustees for the year ended 30 November 2015**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 30 November 2015. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005.

## **Reference and Administrative Information**

Charity Name: Uplawmoor Development Trust  
Charity Registration Number: SC0045261  
Company number : 463068 (Scotland)  
Registered Office: 78 Neilston Road  
UPLAWMOOR  
Glasgow  
G78 4AF

## **Trustees**

The trustees who have served from 1 December 2014 up to the date of signing the accounts on 18 August 2016 are:

Mr O Evans, Mr P Forrest, Mr M Houston, Mrs M Paterson, Mr J Raeside, Mr D Riddet.

Chairman: Mr P Forrest  
Company Secretary: Mr D Riddet  
Treasurer: Mr O A Evans A.C.M.A.

## **Independent Examiner**

Mr B Smith C.A.

## **Bankers**

Bank of Scotland plc, PO Box 1000, BX2 1LB

# **Report of the Trustees for the year ended 30 November 2015**

## **Structure, Governance and Management**

### **Governing Document**

Uplawmoor Development Trust is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. It was registered as a charity on 2 December 2014.

### **Recruitment and Appointment of Trustees**

The appointment, removal, power and duties of the trustees are set out in the articles of association. One third of the trustees must retire at each AGM, those longest in office retiring first.

At each AGM, the members may elect any member, who agrees to serve, to be a director. In addition, the directors may at anytime appoint a non-member who will retire from office at each AGM.

### **Organisational Structure**

Uplawmoor Development Trust has a board of up to 11 members, who meet monthly and are responsible for the strategic direction and policy of the charity. This year, it has had 6 members on the board from a variety of backgrounds relevant to the work of the charity.

### **Related Parties**

No transaction with related parties took place in the year ended 30 November 2015.

### **Risk Management**

The trustees have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Trust, and are satisfied that systems are in place to mitigate exposure to the major risks.

## **Objectives and Activities**

### **Objectives and aims**

The primary objectives of the Uplawmoor Development Trust are:

- To improve the local environment
- To improve local services and amenities
- To promote and support economic activity

### **Summary of the main activities in relation to these objects**

- Forming groups of villagers interested in taking forward particular projects e.g. pathways, a community shop, the playpark
- Meeting with, and polling, the community on topics relevant to all to assess levels of interest
- Raising funds towards projects by applying to grant-awarding bodies and organising fundraising events of our own
- Recruiting volunteers to help with physical work such as is required on the paths
- Holding discussions with other local bodies with an interest in our area and our work: East Renfrewshire Council, Uplawmoor Community Council, Neilston Community Council and the Directors of the Mure Hall Company
- Producing occasional newsletters to inform our community of our work and promote upcoming public meetings
- Keeping alert to activity likely to have an impact on our local area

## **Achievements and Performance**

### **Summary of the main achievements of the charity during the financial period**

- UDT used the Paths for All grant to further upgrade the path in The Glen, using the help of local volunteers. This is part of the ongoing project to make local walkways more accessible to those with pushchairs and wheelchairs.
- UDT commissioned designs from four companies to upgrade the children's play equipment in the local park and supply new adult exercise equipment to improve the amenity of this area.
- UDT organised a public meeting in December to discuss the potential of a community shop. A steering group subsequently designed, distributed and assessed the results of a questionnaire to villagers and continued its discussions with interested local parties regarding potential locations.
- UDT curated an exhibition of old photographs of the Uplawmoor community over the past century as part of its Annual General Meeting in March.
- UDT produced 3 newsletters and distributed them to over 300 addresses within the village and out to the community on the farms and hillsides around Uplawmoor.

## **Financial Review**

### **Reserves policy**

The Board have established a level of reserves (that is those funds that are freely available) that the charity ought to have. This equates to its estimated running costs for two years and is based on a major fundraiser every two years.

### **Principal funding sources**

The main sources of income for the company are grants for improvement projects and fund raising activities to offset running expenses. This year a grant of £374 was received from Paths for All.

## **Future Developments**

In the next year, the Board will be completing its assessment on the viability of a community shop and seeking funding to upgrade the facilities in the local play park.

Approved by order of the board of trustees on 16 August 2016 and signed on their behalf,

**D A Riddet**

**Company Secretary**

## **Independent Examiner's Report to the Trustees of Uplawmoor Development Trust**

I report on the accounts of the charity for the year to 30 November 2015 which are set out on pages 6 to 10.

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) regulations 2006.

The charity's trustees consider that the audit requirement of Regulation 10(1) (a) to (c) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44 (1) (c) of the Act and to state whether particular matters have come to my attention.

### **Basis of independent examiner's statement**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in any material respect, the requirements
  - to keep accounting records in accordance with section 44(1) (a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and to comply with Regulation 8 of the 2006 Accounts Regulationshave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: **B Smith C.A.**

Address: **12, Holmhead Drive, STEWARTON, KA3 5QR**

Date: **22 August 2016**

**Uplawmoor Development Trust**  
**Statement of Financial Activities**  
**for the Year Ended 30 November 2015**

		Unrestricted fund	Restricted fund	Year Ended 30.11.15 Total funds	Period 5.11.13 to 30.11.14 Total funds
	Notes	£	£	£	£
<b>INCOMING RESOURCES</b>					
<b>Incoming resources from generated funds</b>					
Voluntary income	2	187	-	187	300
Activities for generating funds	3	132	-	132	1,830
<b>Incoming resources from charitable activities</b>					
Community improvement projects	4	-	374	374	5,041
<b>Total incoming resources</b>		<b>319</b>	<b>374</b>	<b>693</b>	<b>7,171</b>
<b>RESOURCES EXPENDED</b>					
<b>Charitable activities</b>					
Community improvement projects	5	<b>970</b>	<b>297</b>	<b>1,267</b>	<b>3,391</b>
<b>NET INCOMING/(OUTGOING)</b>		----	----	-----	-----
<b>RESOURCES</b>		<b>(651)</b>	<b>77</b>	<b>(574)</b>	<b>3,780</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total funds brought forward</b>		<b>2,655</b>	<b>1,125</b>	<b>3,780</b>	-
		-----	-----	-----	-----
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>2,004</b>	<b>1,202</b>	<b>3,206</b>	<b>3,780</b>
		=====	=====	=====	=====

The notes form part of these financial statements

## Uplawmoor Development Trust

### Balance Sheet At 30 November 2015

		Unrestricted fund	Restricted fund	30.11.15 Total funds	30.11.14 Total funds
Notes	£	£	£	£	£
<b>CURRENT ASSETS</b>					
Cash at bank	2,004	1,202	3,206	3,780	
	-----	-----	-----	-----	
<b>NET CURRENT ASSETS</b>	<b>2,004</b>	<b>1,202</b>	<b>3,206</b>	<b>3,780</b>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>					
	2,004	1,202	3,206	3,780	
	-----	-----	-----	-----	
<b>NET ASSETS</b>	<b>2,004</b>	<b>1,202</b>	<b>3,206</b>	<b>3,780</b>	
	===	===	===	===	
<b>FUNDS</b>					
	7				
Unrestricted			2,004	2,655	
Restricted			1,202	1,125	
			-----	-----	
<b>TOTAL FUNDS</b>			<b>3,206</b>	<b>3,780</b>	
			===	===	

The charitable company is entitled to exemption from audit under section 477 of the Companies Act 2006 for the year ended 30 November 2015.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 30 November 2015 in accordance with section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

The financial statements were approved by the Board of Trustees on 16 August 2016 and were signed on its behalf by:

D A Riddet  
Trustee

Owen A Evans  
Trustee

The notes form part of these financial statements

# Uplawmoor Development Trust

## Notes to the Financial Statements for the Year Ended 30 November 2015

### 1. ACCOUNTING POLICIES

#### Accounting convention

The financial statements have been prepared under the historical cost convention, and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008), the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

#### Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

#### Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries.

#### Taxation

The charity has applied to be exempt from corporation tax on its charitable activities.

#### Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanations of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. VOLUNTARY INCOME

	Year Ended 30.11.15	Period 5.11.13 to 30.11.14
Donations	58	231
Subscriptions	129	69
	----	----
	187	300
	===	===

### 3. ACTIVITIES FOR GENERATING FUNDS

	Year Ended 30.11.15	Period 5.11.13 to 30.11.14
Fundraising events	132	1,830
	===	=====



## Uplawmoor Development Trust

### Notes to the Financial Statements - continued for the Year Ended 30 November 2015

#### 4. INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

	Year Ended 30.11.15	Period 5.11.13 to 30.11.14
Grants	374	5,041
	===	=====
Grants received, included in the above, are as follows:		
Paths for All	374	2,625
East Renfrewshire Council	-	1,149
Uplawmoor Community Council	-	406
DTAS	-	400
Uplawmoor Gala Committee	-	236
Chestnut Fund	-	150
Plunket Foundation	-	75
	----	-----
	374	5,041
	===	=====

#### 5. DIRECT COSTS OF CHARITABLE ACTIVITIES

	Year Ended 30.11.15	Period 5.11.13 to 30.11.14
Printing	241	507
Sundries	411	407
Materials and plant hire	297	1,955
Travelling	-	192
Website costs	150	330
Photo boards	168	-
	----	-----
	1,267	3,391
	=====	=====

#### 6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 November 2015 nor for the period ended 30 November 2014.

##### Trustees' expenses

There were no trustees' expenses paid for the year ended 30 November 2015 nor for the period ended 30 November 2014.

#### 7. MOVEMENT IN FUNDS

	At 1.12.14 £	Net movement in funds £	At 30.11.15 £
<b>Unrestricted funds</b>			
Community improvement projects	2,655	(651)	2,004
<b>Restricted funds</b>			
Paths for All	1,125	77	1,202
	-----	-----	-----
<b>TOTAL FUNDS</b>	<b>3,780</b>	<b>(574)</b>	<b>3,206</b>
	=====	=====	=====

## Uplawmoor Development Trust

### Notes to the Financial Statements - continued for the Year Ended 30 November 2015

#### 7. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
<b>Unrestricted funds</b>			
Community improvement projects	319	(970)	(651)
<b>Restricted funds</b>			
Paths for All	374	(297)	77
<b>TOTAL FUNDS</b>	<b>693</b>	<b>(1,267)</b>	<b>(574)</b>
	<b>==</b>	<b>=====</b>	<b>===</b>

